

GREAT BEND CITY COUNCIL MEETING

November 5, 2018

6:30 p.m.

AGENDA

Members present:

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| <input type="checkbox"/> Mayor Joe Andrasek | <input type="checkbox"/> Councilmember Cory Urban |
| <input type="checkbox"/> Councilmember Joel Jackson | <input type="checkbox"/> Councilmember Vicki Berryman |
| <input type="checkbox"/> Councilmember Brock McPherson | <input type="checkbox"/> Councilmember Andrew Erb |
| <input type="checkbox"/> Councilmember Dan Heath | <input type="checkbox"/> Councilmember Cory Zimmerman |
| <input type="checkbox"/> Councilmember Jolene Biggs | <input type="checkbox"/> Clerk/Finance Director Shawna Schafer |
| <input type="checkbox"/> Administrator Kendal Francis | <input type="checkbox"/> Attorney Robert Suelter |

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on October 15, 2018.
- b) **Claim's Warrant Register #11-5-18:** Covering 2018 bills to date.
- c) **Payroll Register P/R 10-26-18:** Covering payroll ending October 20, 2018 in the amount of \$391,847.90.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Home for the Holiday Street Closures:** Close Main Street from 24th Street to 12th Street during the parade from 5:15pm to 6:30pm on November 24th. Keep Main Street closed from Broadway Avenue to 12th Street for an additional 2 hours after the parade to allow for activities. Close Lakin Avenue between Kansas Avenue and Main Street from 4pm to 9pm on November 24th.
- f) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

- 1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Economic Development Report:** Chamber President/CEO Jan Peters will present her monthly economic development report.

Recommendation: Informational item.

4. **Letter of Support:** Attached is a letter from Rosewood Roots and Wings Foundation requesting a letter of support for a KDOT grant for a passenger van for public transportation. Also attached is a copy of the letter of support that Rosewood Roots and Wings are requesting the Mayor to sign. Will Rains from the Rosewood Roots and Wings Foundation will report.

Recommendation: Motion to approve the Mayor to sign the letter of support.

5. **Snow and Ice Removal Policy:** Attached is the proposed snow removal policy for the 2018-2019 season. Assistant Public Works Director Simon Wiley will report.

Recommendation: Motion to approve the proposed 2018-2019 snow and ice removal policy.

6. **Events Center Paint Bid:** Attached is a bid from Brentwood Builders for the material and labor to repaint the Events Center for \$60,950 and if an additional 3rd coat of paint is needed an alternate of \$9,100. Community Coordinator/CVB Director Christina Hayes will report.

Recommendation: Motion to approve the bid from Brentwood Builders in the amount of \$60,950 and the alternate for a 3rd coat of painting in the amount of \$9,100 for a total of \$70,050.

7. **8th Street Project Temporary Note:** Attached is Resolution 110518-A for Authorizing and Directing the Issuance, Sale and Delivery of General Obligation Temporary Notes, Series 2018, of the City of Great Bend, Kansas; Providing for the Levy and Collection of an Annual Tax for the Purpose of Paying the Principal and Interest on Said Notes as They Become Due; Making Certain Covenants and Agreements to Provide for the Payment and Security; And Authorizing Certain Other Documents and Actions Connected. City Attorney Bob Suelter will report.

Recommendation: Motion to approve Resolution 110518-A

- 8. Street Evaluation & GIS Mapping Proposal:** The City Administrator requested a proposal to develop a Geographic Information System (GIS) based street maintenance program in which the pavement evaluation was based on accepted standards and guidelines. Data collection will be performed by city staff and pavement ratings shall be based on the Pavement Surface Evaluation & Rating (PASER) manual. The 5-year plan will include Maintenance Priority List, Construction Priority List & Pavement Maintenance Plan for calendar years 2019-2023. The proposal from PEC is \$50,000 and there would be a \$1,200 fee for the ArcGIS online subscription. Ben Mabry with PEC will report.

Recommendation: Motion to approve the proposal from PEC for \$50,000 for the Street evaluation and GIS Mapping.

- 9. Notice of Award for 10th and Grant:** The City entered into an agreement with KDOT for Geometric Improvements at the US-56/156/K96 and Grant Street intersection. KDOT solicited bids for the project and three bids were received. Morgan Brothers Construction Inc. was the low bidder. This project is funded through a KDOT Geometric Improvement Grant which requires 10% City matching funds. By signing the authorization to award, we are committing matching funds in the amount of \$214,000. City Administrator Kendal Francis will report.

Recommendation: Motion to authorize KDOT to award the bid.

ADJOURNMENT